

## PARKING GUIDE

Parking spaces in the University Towers Parking Deck are limited and are sold on a first come, first served basis until all spaces have been sold. If you are interested in parking access to the University Towers Parking Deck, you will need to complete the following three steps:

- ▶ **STEP 1: *Complete the Online Parking Application*** at [www.utparkingdeck.com](http://www.utparkingdeck.com)
- ▶ **STEP 2: *Print, Complete, and Sign the University Towers Parking Agreement***. After you have submitted the online parking application, you will automatically be e-mailed the University Towers Parking Agreement in the form of an e-mail attachment. Please print out the contract, fill in the necessary information including the payment option, and sign the contract.
- ▶ **STEP 3: *Return the Signed Agreement with Payment***. Once you have signed the agreement, please mail the contract along with payment. Payments can be made by check, money order, or credit/debit card. Checks and money orders should be made payable to University Towers. Parking is not reserved until both a signed parking agreement and payment have been received.

**DECK CLEARANCE:** The maximum clearance of the parking deck is 6'5". We do offer a few oversized parking spaces that will accommodate a vehicle up to 7'2" on the 1<sup>st</sup> floor. Each person that signs up for an oversized space will be assigned a specific space in the lower part of the deck. If you would like to reserve one of the oversized spaces please contact Ashley Walls at [recept1raleigh@edrtrust.com](mailto:recept1raleigh@edrtrust.com). Your vehicle must be between 6'6" and 7'2" to qualify for one of these spaces.

**NO ASSIGNED PARKING SPACES:** There are no assigned parking spaces in the parking deck, except for oversized. You may park in any available space so long as it is not designated as "Reserved" "Staff" or "Reserved RA" or "Visitor". If there are no spaces available, please see the front desk and we will assist you in finding a parking space.

**PARKING PERMITS:** Parking in the deck is by permit only. Residents who have purchased parking in the deck will receive a parking permit decal when the resident moves in to University Towers. The permit decal must be permanently affixed to the inside front windshield on the lower left, driver's side. The replacement cost for a lost parking permit decal is \$100. If you acquire a new vehicle, the old parking permit must be returned (even if damaged) to obtain a new parking permit decal at no cost.

If you have any questions regarding the University Towers Parking Deck, please feel free to contact us at 1-800-521-3077 or e-mail [acmraleigh@edrtrust.com](mailto:acmraleigh@edrtrust.com).